

CONSENT AGENDA

Agenda Item: IX-A

Date: 11/28/11

**MINUTES OF THE REGULAR MEETING OF
THE ELOY CITY COUNCIL
CITY OF ELOY
628 NORTH MAIN STREET
ELOY, ARIZONA 85131
NOVEMBER 14, 2011
7:00 P.M.**

Staff Present: Ruth Osuna-City Manager; Stephen Cooper-City Attorney; Mary Myers-City Clerk; Bill Pitman-Chief of Police; Rus Ketcham-Library Director; Brian Wright-Finance Director; Rick Miller-Interim Community Development Director; John Mitchell-City Engineer

I. CALL TO ORDER

Mayor Jackson called the meeting to order at approximately 7:02 p.m.

II. INVOCATION

Invocation was given by Pastor Debbie Miller.

III. PLEDGE OF ALLEGIANCE

Mayor Jackson led the Council and public in the Pledge of Allegiance.

IV. ROLL CALL

Council Members Present: Council Member Belinda Akes, Council Member Etta Ruth Amerson, Vice Mayor Frank Acuña, Mayor Byron Jackson, Council Member Joel Belloc, Council Member J.W. Tidwell, Council Member Jesse Rosel

Council Members Absent: None

V. COMMUNICATIONS

Ms. Osuna conveyed the following communications to Council:

- November 15th is the Eloy Lion's Club annual Thanksgiving dinner, beginning at 4:30 p.m.;
- Planning and Zoning Commission meeting scheduled November 16th at 7:00 p.m.

- The issue of manufactured housing will be on the agenda for discussion;
- Cemetery Committee will be having a meeting on November 16th at 5:15 p.m.;
- She will be attending the CAAG Management Committee meeting and CAREDF Board meeting this week.;
- She and several members of Council attended the National League of Cities Conference in Phoenix last week; and
- She will be attending the International City Management Association 2012 Conference Planning Committee meeting this weekend

VI. APPEARANCES FROM THE FLOOR

Ms. Billie Hammond, who resides at 12228 W. Logo Drive in Arizona City, presented a petition with 75 signatures requesting the city to restore the speed limit on Battaglia Road between Toltec Road and Highway 84 back to 50 mph. Ms. Hammond stated the speed limit has been 50 mph for years in this area, but was recently reduced to 35 mph. There are no homes or driveway entrances or outlets (active) facing the roadway. Ms. Hammond said she doesn't know why it was lowered to 35 mph.

Mayor Jackson accepted Ms. Hammond's petition. He explained to Ms. Hammond that residents around the golf course recently submitted petitions to Council to reduce the speed limit. Mayor Jackson stated he is concerned about the speed limit as well and that Council may have to revisit the issue in the future.

VII. EXECUTIVE SESSION

Not needed tonight.

VIII. CONSENT AGENDA

Motion by Council Member Belloc, seconded by Council Member Rosel, to approve the Consent Agenda as presented, passed unanimously by roll call vote.

<u>Agenda Item</u>	<u>Subject</u>
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IX. BUSINESS

- A. Approval of Minutes: 10/24/11 (regular)
- B. Authorization to cancel the December 27, 2011 City Council meeting
- C. Approval to submit an application to CAAG for use of Highway Safety

Improvement Program funds for regulatory sign replacement

IX. BUSINESS

D. APPROVE STREET PROJECTS FOR DESIGN UTILIZING FUNDS ALLOCATED IN STREET BUDGET IN FISCAL YEAR 2011/2012

Cover sheet discussion: Based upon the recommendation of the Infrastructure Committee and staff, four street projects have been included in fiscal year 2011/2012 budget for design. These projects include Battaglia Road, Frontier Street, Main Street, and Santa Cruz Street. These four streets have been determined to be the highest priority for improvements. The design cost for the four projects is \$1,268,200.00 and is funded in fiscal year 2011/2012 budget.

Specific detail on each project is as follows:

<i>Project</i>	<i>Design</i>	<i>Total Project Cost</i>
<i>Battaglia Road</i>	<i>\$ 600,000.00</i>	<i>\$ 4,850,000.00</i>
<i>Frontier Street</i>	<i>\$ 150,000.00</i>	<i>\$ 1,250,000.00</i>
<i>Main Street</i>	<i>\$ 497,200.00</i>	<i>\$ 4,011,000.00</i>
<i>Santa Cruz Street</i>	<i>\$ 21,000.00</i>	<i>\$ 167,000.00</i>
	<i>\$ 1,268,200.00</i>	<i>\$ 10,278,000.00</i>

The total project cost includes the installation of utility improvements including water and wastewater lines. This recommendation does not include funding for the total project cost. Before staff can explore various financing options to pay for the total project costs, design must be completed. Some of the financing options might include the issuing capital improvement bonds, revenue bonds or applying for federal or state grants and/or loans. In order to be in a position to pursue any of these options design must be completed. Projects that are ready for the construction phase can be placed on the regional Transportation Improvement Plan (TIP) to secure either federal or state funding.

FISCAL IMPACT: *The fiscal impact for the design of these four projects is \$1,268,200.00. There is \$1,862,000.00 available in the Streets budget.*

The Finance Director concurs with this recommendation.

Mr. Mitchell gave a brief overview of the proposed streets project.

Mayor Jackson expressed concern about spending \$1.2 million on design without having a sure fire plan for construction. He wanted to know how long would the plans sit on the shelf before (inaudible)...this is the mechanism the city plan to use for payback.

Mr. Mitchell said he cannot say how long the plans will sit on the shelf, however they need to be designed so staff knows what revenues to go after. The projects are large in magnitude and need to be designed similar to Battaglia Road or Main Street. He assumes there will be a good amount of public interaction with these projects in the way of public meetings. It was understood through staff discussions and discussion with the Infrastructure Committee, that funding for the actual construction was not a certainty and that it would have to be pursued by staff.

Ms. Osuna added that it is important to get the streets designed in order to be competitive and be ready. Ms. Osuna explained how the TIP scoring system works when projects are being considered for possible funding. She said the design will get the city to "shovel ready" status and put them (streets) on the list to go through the competitive process. In the meantime, staff can also look for other funding sources. Ms. Osuna said if the city can get these streets in the queue, prioritized and advocate for the regionalism of Battaglia Road and Main Street in particular, she believes the city will have a good chance of funding.

Vice Mayor Acufia conveyed that he and Council Member Belloc sit on the Infrastructure Committee and have talked about how the city has missed out on federal funding because projects were not ready to go. He would like to see the city in the position of being ready to submit something to the federal government for funding. It also gives the city the opportunity to do what some of the other entities in the community has done (high school and jr. high school). He would like the city to have the design on hand to show the public if the city decided it wanted to go out to bond. Vice Mayor Acufia said if the plans sit on the shelf a year or two that's okay; but at least the city has the ability to go after federal funding or a bond.

Mayor Jackson asked is staff talking about the design of one street sitting on the shelf or more. He also wanted to know would the plans sit on the shelf for more than two years.

Mr. Mitchell said he doesn't believe that it will be longer than two years. The question is how much public involvement will be necessary for each street.

Mayor Jackson is concerned about the plans sitting on the shelf until the city figures out a funding source.

Mr. Mitchell pointed out that the city has to poster itself and be ready for the funding.

Mayor Jackson asked if the purpose of having the design portion of the street projects ready strictly for possible CAAG and federal funding.

Mr. Mitchell said no; the design identifies all of the project particulars. He recalled that staff did a 15 percent design concept report about four years on Battaglia Road. Staff outline three to four different alternatives for Battaglia Road and had a cost estimate, but Council decided that now was not the time to build it. He said staff can always walk down this process then reevaluate at the design concept report stage should Council want to move in a different direction. However, he cautioned against this because the project would have to be redesigned someday. Mr. Mitchell pointed out that Battaglia Road is on Pinal County's routes of regional significance which is another reason why it is one the list. He believes Pinal County would be a supporter of Eloy when staff goes to CAAG for funding.

Mayor Jackson said he believes this is a long shot when looking at the time frame. If the design is ready two years from now and the city does not receive funding until six or seven years down the road, wondered if the plans would still be good at that time.

Mr. Mitchell said this would be hard to answer. It would depend on what happened around whatever the design section is. There are a number of things that could happen, but generally the plans are good. Someone may have to take a look at the plans to make sure the design parameters are still the same. But in general, the design will allow the city to establish the right of way which will remain.

Council Member Akes asked if there is money in the budget now for the design. And if so, when would staff start the design phase.

Mr. Mitchell said there is money in the budget for the design. Staff has gone through the RFQ process to establish an on call list for design. Mr. Mitchell said his goal is to get this money encumbered at least this budget year.

Council Member Amerson wanted to know how many miles of Frontier Street will be done.

Mr. Mitchell conveyed removal of the pavement and resurfacing of Frontier Street will go through the limits of Eloy.

Council Member Belloc conveyed that based on discussion at the Infrastructure Committee meeting today, Frontier Street could possibly be first priority, then Santa Cruz Street based on design cost, starting next year.

Mr. Mitchell agreed with Council Member Belloc. He said he prioritized the streets as prioritized by staff and the committee.

Mayor Jackson asked Mr. Mitchell to explain the on call list.

Mr. Mitchell briefly explained how staff went through the selection process of compiling an on call list for building design, civil design-transportation and water/wastewater design. Each category has 6 to 8 companies from which to choose from for services. He pointed out that staff complied with Arizona statute in the selection process of the firms.

Mayor Jackson wanted to know how much are these firms charging for their services if selected to do a project for the city.

Mr. Mitchell explained when staff goes through professional services such as the on call list, staff can only base it upon qualification and not price. If he had a list of six consultants to do civil work, he would go to the first consultant for a price. If it doesn't fall within what he assumes is the right budget, he would go to the next consultant and so on. Mr. Mitchell pointed out that the city is not precluded from selecting someone else who may not be on the list if there is a special project and the city feels consultants on the list lack the necessary qualifications.

Mayor Jackson wanted to know was the on call list approved by Council.

Ms. Osuna said it was presented to Council as and information item because it was an administrative function that was done internally.

Mayor Jackson was a little weary of this because he felt the city was limiting itself to certain a group of firms without Council authorization.

Council Member Tidwell asked does the city have \$400,000 of the \$1.2 million in hand that was budgeted.

Mr. Mitchell said he has \$1,882,000 in his budget at this time of which he would like to use \$1,268,000.

Council Member Tidwell asked Mr. Mitchell what he plans to do with the remaining money.

Mr. Mitchell explained the \$1,862,000 includes not only the design projects but another project as well. The reserve money (approximately \$600,000) will be discussed at the next Infrastructure Committee meeting. There seems to be an agreement from the Committee that the money could be reserved for future street projects.

Vice Mayor Acuña conveyed that this money would be rolled over to next fiscal year with the possibility of adding another \$250,000 to do more projects. Road work would be done on streets that don't have utilities underneath. Plans would be submitted for chip seal or asphalt to give Council an opportunity to choose. Vice Mayor Acuña suggested having a work session to discuss this and also hold discussions during the budget process.

Council Member Tidwell said he just wants to make sure the city has money to keep the streets it has now maintained until next budget year. He does not want to spend all of the money in the streets department for some plans to sit on the shelf for two years, even though the plans need to be done.

Mayor Jackson applauded the Infrastructure Committee for its efforts, but he felt Council should have had a work session to discuss these recommendations.

Vice Mayor Acuña told Mayor Jackson that if this is the way he and other members of the Council feel, then he recommends not voting on the issue tonight and hold a work session.

Mayor Jackson asked Mr. Mitchell if he is sure about the \$1,268,00 for design work.

Mr. Mitchell said he is estimating the design cost will be around \$1,280,000 and will hold consultants to this amount. The street budget has approximately \$1,862,000 which leaves approximately \$600,000 remaining in the streets budget.

Mayor Jackson noted that the design plan included water and wastewater lines. He wanted to know if it's permissible to use HURF money for water and wastewater lines. He recalled the city getting dinged around 1998 for using HURF monies for other projects and the city had to pay the money back. Mayor Jackson wanted to make sure staff is breaking the cost down correctly.

Vice Mayor Acuña pointed out the reason why the city got dinged was not because the city put down utilities, but because the money was used to pave another road that wasn't supposed to be paved.

Mayor Jackson said the city was dinged because HURF monies was used for payroll and other things.

Mr. Cooper conveyed he believes part of that is built in for utilities because it is an obvious cost. When roads are redesigned there will be utilities that will need to be relocated. During that period of time there will be other funds that may be required where the city will have the lines installed prior to the road work, or account for it out of other funds that are out there. But, without looking at the specific statute and recent audits, he told Mayor Jackson he could not answer his question.

Ms. Osuna conveyed the city will not be installing. The total project cost of \$4.8 million in addition...the city would use other funding for the waterlines and not HURF funding. She reiterated that this is just for design and that the city has to take into consideration everything when designing this project.

At this time, Mayor Jackson called for a motion.

Motion by Council Member Amerson, seconded by Council Member Rosel, to approve street projects for design utilizing funds allocated in Streets budget in fiscal year 2011/2012, passed by the following roll call vote:

Ayes: Council Member Akes, Council Member Belloc, Vice Mayor Acuña, Council Member Amerson, Council Member Rosel, Council Member Tidwell

Nays: Mayor Jackson

E. PUBLIC VOTE ON THE CITY OF ELOY GENERAL PLAN UPDATE SLATED FOR MARCH ~~12~~ 13, 2012

Cover sheet discussion: *The Arizona Growing Smarter Legislation became effective August 21, 1998 followed by Growing Smarter Plus Legislation which became effective May 18, 2000. The purpose of the Act is to strengthen the ability of Arizona's communities to plan for growth, acquire and preserve open space, and develop strategies to comprehensively address growth related pressures.*

Under the Act, the governing body is required to adopt written procedures to provide effective, early and continuous public participation from all geographic, ethnic, and economic areas of the municipality in the development and major amendment of General Plans. Procedures must include: a) broad dissemination of proposals and alternatives; b) opportunity for written comments; c) public hearings after effective notice; d) open discussions, communications programs and information services; and e) consideration of public comment.

The Mayor and City Council approved the 2010 General Plan Update late last year following the procedures for effective public participation that are required in the Growing Smarter Plus Act. The Act requires Cities over 10,000 persons to present a General Plan Update to the voters once every ten years which is the purpose of this Council action request.

City staff is requesting that the Mayor and City Council set March 13, 2012 as the date of the election whereby the citizens of Eloy can cast their votes to approve or reject the General Plan. Voter approval of the Plan ratifies the Council's prior approval of this important planning document and voter rejection of the Plan keeps the 2000 General Plan in effect. Given the growth of the City of Eloy through annexation, and the major plan amendments that have been approved since 2000, the City would have to start the General Plan Update process all over again if voters reject it. The costs for a General Plan update typically run \$200,000 or more and take one to two year to complete.

City of Eloy staff has prepared an informational pamphlet that will be used to assist the public with their understanding of the General Plan and its importance in the comprehensive planning for the growth of the City. This pamphlet is attached for your review as well as a summary of the Growing Smarter/Growing Smarter Plus Act.

FISCAL IMPACT: *The cost for conducting a City election is approximately \$10,000 or more dollars depending on the number of early ballots. The cost associated with this election was budgeted for the 2011/12 fiscal year.*

At this time Mr. Miller gave a brief overview of the election process for the General Plan Update that will be taken to the voters for ratification on March 13, 2012.

Mayor Jackson asked for clarification of the election date. The agenda states March 12, 2012.

Mrs. Myers stated the Primary election will be held March 13, 2012.

Council Member Belloc asked Mr. Miller if he anticipated any additional costs to the general plan update.

Mr. Miller explained that the plan is done and has been adopted by Council. The city is using the plan today; the city is just asking the voters to ratify it. A publicity pamphlet of the general plan will be distributed to the public to give them a better understanding of why the city is asking voters to vote on the plan. Also, between now and the election, he plans to speak to civic groups, school district and other

groups about the importance of the general plan, and how it is used as a planning tool for city growth.

Council Member Amerson stressed the importance of making sure the question on the ballot is in simple language for the public to understand.

Mr. Miller stated the question will be very simple.

Motion by Vice Mayor Acuña, seconded by Council Member Tidwell, to approve a public vote on the City of Eloy General Plan Update slated for March 13, 2012, passed unanimously.

F. APPROVAL TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF ELOY AND THE ARIZONA STATE LIBRARY, ARCHIVES AND PUBLIC RECORDS REGARDING THE FUNDING BY GRANT OF A TEMPORARY PART-TIME INSTRUCTOR POSITION AT THE ELOY PUBLIC LIBRARY BETWEEN THE DATES OF DECEMBER 1ST, 2011 AND JUNE 14TH, 2013

Cover sheet discussion: *On July 2, 2010, the Arizona State Library was successful in receiving an American Recovery and Reinvestment Act (ARRA) – PCC, AZ job Help Hubs @ Your Library, also referred to as BTOP II.*

The goal of the BTOP II grant is to address the increased demand by job-seekers on local libraries as a local resource where patrons can utilize internet access to search for or apply to jobs and also obtain or improve job-related skills. The BTOP II implementation has two components: (1) Job Help Hubs (“JHH”) and (2) Virtual Workforce Workstations (“VWW”). Together these are dubbed the Arizona Job Assistance Centers (“AzJAC”) project.

The JHH is a portable computer lab dedicated to assisting job seekers with skill assessments, skill development and adult education. At least one JHH will be located in each county and within those counties located in communities determined to have the greatest need. The Eloy Public Library was chosen as the only public library JHH site in Pinal County. Although the JHH is delivered and associated with a specific library, the BTOP II grant encourages and supports utilization at venues other than the target library, provided the use is in line with the job-seeker and adult education goals of the BTOP II grant

As defined by the grant, a Job Help Hub consists of 11 laptop computers, a projector, a portable projector, and various other types equipment. Also included in the JHH is funding for a part-time temporary instructor position.

The instructor position will have a pay rate of \$18.00 per hour, for an average of 18 hours per week. The City would be reimbursed at a rate of \$19.08 per hour. The City's reimbursement rate is based on direct insurance costs of 1.7% (Worker's Comp, Liability and Unemployment) and administrative costs at a rate of 4.3%. Total direct and indirect costs are thus figured at a combined rate of 6 per cent.

The IGA that governs this position would be in effect from December 1st, 2011 through June 14th, 2013 and have a total financial impact of no more than \$27, 818.

FISCAL IMPACT: *The City of Eloy would receive no more than \$27,818 for reimbursement of the hiring costs of the position. Approximately \$1,196 of this amount would be kept by the City of Eloy for administrative costs.*

Ms. Osuna conveyed the next three items will voted upon separately, however, they are all related to a grant funding the city received through the Arizona State Library, Archives and Public Records. They are now requiring the city to enter into separate Intergovernmental Agreements for the three issues that are before Council tonight.

At this time, Mr. Ketcham gave an overview the IGAs for (1) a temporary part-time instructor; (2) receipt of a desktop computer; and (3) receipt of 11 laptop computers. Ketcham said the computers were covered under a Memorandum of Understanding (MOU), but the Governor's Office of Recovery decided that everything needed to have an IGA. Mr. Ketcham pointed out that the library has been in possession of the equipment since July, and this is merely a housekeeping matter.

Mayor Jackson wanted to know why did it take so long for the IGAs to come before Council for approval.

Ms. Osuna explained the reason why this has taken so long is because the rules have changed as the city has gone through this.

Motion by Council Member Belloc, seconded by Vice Mayor Acuña to approve entering into an Intergovernmental Agreement between the City of Eloy and the Arizona State Library, Archives and Public Records regarding the funding by grant of a temporary part-time instructor position at the Eloy Public Library between the dates of December 1st, 2011 and June 14th, 2013, passed unanimously.

G. APPROVAL TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF ELOY AND THE ARIZONA STATE LIBRARY, ARCHIVES AND PUBLIC RECORDS REGARDING THE RECEIPT OF A DESKTOP COMPUTER AND OTHER RELATED

EQUIPMENT CONSTITUTING A VIRTUAL WORKFORCE WORKSTATION (VWW).

Cover sheet discussion: *On July 2, 2010, the Arizona State Library was successful in receiving an American Recovery and Reinvestment Act (ARRA) – PCC, AZ job Help Hubs @ Your Library, also referred to as BTOP II.*

The goal of the BTOP II grant is to address the increased demand by job seekers on local libraries as a local resource where patrons can utilize Internet access to search for or apply to jobs and also obtain or improve job-related skills. The BTOP II implementation has two components: (1) Job Help Hubs (“JHH”) and (2) Virtual Workforce Workstations (“VWW”). Together these are dubbed the Arizona Job Assistance Centers (“AzJAC”) project.

The VWW is a single workstation dedicated to job seekers for job search and placement assistance, skill assessments, development of individual employment plans, and career planning. There are approximately 200 public libraries across Arizona receiving VWW as part of the BTOP II grant.

As defined by the grant, a Virtual Workforce Workstation consists of a desktop computer and printer, with related peripheral equipment. The Eloy Public Library has already received and signed for the following equipment under the provisions of this grant.

<u>Quantity</u>	<u>Description</u>	<u>Unit Cost</u>	<u>Approximate Subtotal Value</u>
1	Desktop SFF; Dell Optiplex 780	\$ 855	\$ 855
1	Monitor: Dell E2211H, Widescreen, 21.5 in LCD		
1	All-in-one monochrome laser printer; Xerox Workcentre 3210N, C/P/S/F	\$ 245	\$ 245
Total Approximate Value:		\$ 1,100	

This equipment was previously covered under a Memorandum of Understanding between the Arizona State Library and the County Librarian Library, but grant coordinators from the Governor's Office now are requiring a formal IGA.

FISCAL IMPACT: *The City of Eloy has received a desktop computer and related peripheral equipment with a value totaling \$1,100. No City monies will be expended for acquisition or maintenance of this equipment. The Pinal County Library District*

provided \$10,000 seed money to the Arizona State Library as part of the BTOP Phase II grant request process.

Motion by Council Member Belloc, seconded by Vice Mayor Acuña to approve entering into an Intergovernmental Agreement between the City of Eloy and the Arizona State Library, Archives and Public Records regarding the receipt of a desktop computer and other related equipment constituting a Virtual Workforce Workstation (VWW), passed unanimously.

H. APPROVAL TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF ELOY AND THE ARIZONA STATE LIBRARY, ARCHIVES AND PUBLIC RECORDS REGARDING THE RECEIPT OF 11 LAPTOP COMPUTERS AND OTHER RELATED EQUIPMENT CREATING A JOB HELP HUB (JHH) AT THE CITY'S PUBLIC LIBRARY.

Cover sheet discussion: On July 2, 2010, the Arizona State Library was successful in receiving an American Recovery and Reinvestment Act (ARRA) – PCC, AZ Job Help Hubs @ Your Library grant award, also referred to as BTOP II.

The goal of the BTOP II grant is to address the increased demand by job seekers on local libraries as a resource where patrons can utilize internet access to search for or apply for jobs and also obtain or improve job-related skills. The BTOP II implementation has two components: (1) Job Help Hubs (“JHH”) and (2) Virtual Workforce Workstations (“VWW”). Together these are dubbed the Arizona Job Assistance Centers (“AzJAC”) project.

The JHH is a portable computer lab dedicated to assisting job seekers with skill assessments, skill development and adult education. At least one JHH will be located in each county and within those counties located in communities determined to have the greatest need. The Eloy Public Library was chosen as the only public library JHH site in Pinal County. Although the JHH is delivered and associated with a specific library, the BTOP II grant encourages and supports utilization at venues other than the target library, provided the use is in line with the job-seeker and adult education goals of the BTOP II grant

As defined by the grant, a Job Help Hub consists of 11 laptop computers, a projector, a printer, and various other types of equipment. Also included in the JHH is funding for a part-time temporary instructor position.

The Eloy Public Library has already received and signed for the following equipment under the provisions of this grant.

<i>Quantity</i>	<i>Description</i>	<i>Unit Cost</i>	<i>Approximate subtotal value</i>
11	Laptop; Dell Latitude E5510	\$ 850	\$ 9,350
1	Laptop storage/charging cart; Datamation 20 Module NB	\$ 1,100	\$ 1,100
1	Data projector; Dell 1610HD	\$ 470	\$ 470
1	All-in-one color inkjet printer; Epson Workforce 635	\$ 125	\$ 125
1	Wireless Access Point; D-Link DLI-DWL-G730AP	\$ 55	\$ 55
ADJUNCT ASSETS for JHH Recipients			
11	Laptop locks; Kensington Clicksafe NB Lockmaster	\$ 40	\$ 440
1	Projector lock; Kensington Microsaver Lock F/project	\$ 41	\$ 41
1	Portable projection screen; Draper 66.5" Piper Portable	\$ 185	\$ 185
<i>Total Approximate Value:</i>		\$ 11,766	

This equipment was previously covered under a Memorandum of Understanding between the Arizona State Library and the County Librarian Library, but grant coordinators from the Governor's Office now are requiring a formal IGA.

FISCAL IMPACT: *The City of Eloy has received 11 laptop computers and related peripheral equipment with a value totaling \$11,766. No City monies will be expended for acquisition or maintenance of this equipment. The Pinal County Library District had provided \$10,000 seed money to the Arizona State Library as part of the grant request process.*

Motion by Council Member Belloc, seconded by Council Member Rosel, to approve entering into an Intergovernmental Agreement between the City of Eloy and the Arizona State Library, Archives and Public Records regarding the receipt of 11 laptop computers and other related equipment creating a Job Help Hub (JHH) at the City's public library, passed unanimously.

X. COMMITTEE REPORTS

There were no committee reports submitted.

XI. INFORMATIONAL ITEMS

Staff submitted the following informational item for Council review and/or discussion:

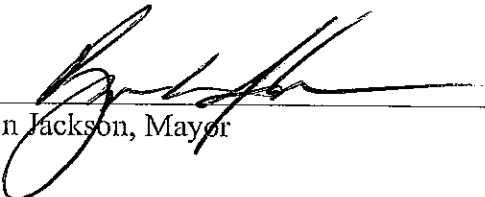
- a. October Financial Report
- b. October Checklist Report (under \$10,000)
- c. Employee Recognition Luncheon
- d. Budget calendar for FY 2012-13

Council Member Belloc wanted to know when will the employee recognition luncheon be held.

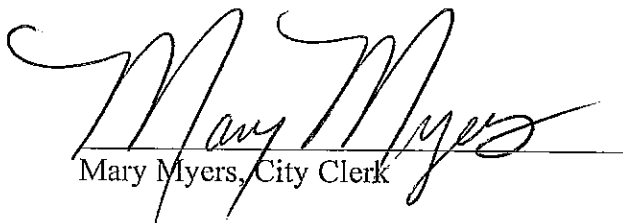
Ms. Osuna conveyed the luncheon is scheduled for December 8th at the public works yard from 11:00 a.m. - 1:00 p.m. Ms. Osuna invited Council to attend the event.

XII. ADJOURNMENT

There being no further business, Mayor Jackson adjourned the meeting at approximately 8:12 p.m.


Byron Jackson, Mayor

ATTEST:


Mary Myers, City Clerk